



Louisiana Personal Injury Toolkit

Checklist | Accident Report Form | Insurance Tips

Prepared by **Bloom Legal Network**
Serving Accident Victims Across Louisiana

Part 1: Accident Checklist

Step-by-Step Guide for What to Do After an Accident in Louisiana

✓ **Ensure Safety First**

- Move to a safe location if possible
- Turn on hazard lights
- Call 911 if anyone is injured

✓ **Seek Medical Care**

- Even if injuries seem minor, **get checked immediately**
- Keep all medical records and receipts

✓ **Call the Police**

- Request a police report — this is key evidence
- Ask for the report number and officer's name

✓ **Document the Scene**

- Take photos of vehicles, injuries, road conditions, and surroundings
- Collect witness names and phone numbers

✓ **Exchange Information**

- Get the other driver's name, phone, license plate, and insurance details
- Provide your information without admitting fault

✓ **Notify Your Insurance**

- Report the accident promptly but stick to the facts
- Do not provide recorded statements without legal advice

✓ **Contact an Attorney**



- A Louisiana injury lawyer can protect your rights, deal with insurers, and maximize your compensation

Part 2: Accident Report Form

Use this form to record critical details at the scene or soon after.

Date & Time of Accident: _____

Location (Street, City, Parish): _____

Involved Parties:

- Driver 1 (You): Name _____ Phone _____
- Driver 2: Name _____ Phone _____

Vehicles Involved:

- Vehicle 1: Make/Model _____ Plate # _____
- Vehicle 2: Make/Model _____ Plate # _____

Insurance Information:

- Driver 1 Insurance: _____ Policy # _____
- Driver 2 Insurance: _____ Policy # _____

Witnesses:

1. Name _____ Phone _____
2. Name _____ Phone _____

Police Report:

- Officer Name _____ Badge # _____
- Report # _____

Notes/Details:



Sketch the Scene (if helpful):

Part 3: Insurance Tips

Protect Yourself When Dealing with Insurance Companies

Do's

- ✓ Report the accident to your insurance company promptly
- ✓ Provide the basic facts (date, location, parties involved)
- ✓ Keep copies of all letters, bills, and receipts
- ✓ Track missed work days and out-of-pocket expenses
- ✓ Consult with a lawyer before signing any settlement

Don'ts

- ✗ Don't admit fault at the scene or to the insurer
- ✗ Don't give a recorded statement without legal advice
- ✗ Don't accept the first settlement offer without review
- ✗ Don't post about the accident or injuries on social media

Part 4: Documentation Guide

Keep everything in one place to strengthen your claim:

- Police Report
- Photos & Videos



- Medical Records & Bills
- Repair Estimates
- Insurance Letters
- Wage Loss Records
- Pain Journal / Recovery Notes

Part 5: Legal Insight & Next Steps

Every accident is different, but one thing is always true: **time matters**. Evidence can be lost, witnesses can forget details, and insurance companies may move fast to settle for less.

Having a Louisiana injury attorney on your side ensures:

- Proper filing of claims before deadlines
- Fair negotiation with insurance companies
- Guidance on medical bills, wage loss, and damages
- Representation in court if needed



Call Bloom Legal Network today at **504-599-9997**



Email us at **info@bloomlegal.com**

We're here to help you protect your rights and secure the compensation you deserve.